

**UNDP – Government of Tonga Annual Work Plan 2016: Third National Communication Annual Work Plan 2016**  
(00075481 / 00060093)

OUTCOMES	PLANNED ACTIVITIES	TIMEFRAME				IMPLEMENTER (government or NGO partner)	PLANNED BUDGET		
		Q1	Q2	Q3	Q4		Source of Funds	Budget Description	Amount In USD
<b>OUTCOMES</b> with annual indicators and targets against planned activities	List all activities including M&E to be undertaken during the year								
<b>OUTCOME 4: NATIONAL CIRCUMSTANCES &amp; GAPS, FINANCIAL, TECHNICAL &amp; CAPACITY NEEDS; OTHER RELEVANT INFORMATION</b>	<ul style="list-style-type: none"> <li>Finalize National Circumstances Chapter</li> <li>Review, update and assess financial, technical and capacity needs while undertaking the activities, measures and programmes to implement the Convention and improve the national communication on the continuous basis</li> </ul>	x				MEIDECC	GEF	71300 Local Consultant 71400 Contractual Services (individual)	2,500  19,499.23
<b>2016 Indicators for Planned Activities:</b> National Circumstances Chapter TNA Report	<ul style="list-style-type: none"> <li>TNA Workshop for TWG &amp; stakeholders and produce TNA Report</li> <li>Prepare reports on each element of "other information" – research and systematic observation, education, training and public awareness, capacity-building, technology transfer, information and networking</li> <li>Conduct nation-wide climate change awareness campaigns</li> </ul>		x	x					21,999.23
<b>Target for indicator:</b> Reports on 'other information'			x						
<b>Target for indicator:</b> Documented National Circumstances Chapter TNA report finalized		x							
<b>Target for indicator:</b> All reports on 'other information' finalized									
<b>OUTCOME 1: GREEN HOUSE GAS INVENTORY (GHGI)</b>	<ul style="list-style-type: none"> <li>Finalize GHGI Chapter</li> <li>Climate Change Awareness Programs on GHGI</li> </ul>	x				MEIDECC	GEF	71300 Local Consult 72100 Contr. Services (companies) 72260 Equipment & Furniture	5,000  10,000  8,500
<b>2016 Indicators for Planned Activities:</b> GHGI established, GHGI Chapter documented		x	x						
<b>Target for indicator:</b> Establish a GHGI									23,500
	<b>SUB TOTAL</b>								23,500

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<p><b>OUTCOME 3: MITIGATION ANALYSIS</b></p> <p><b>2016 Indicators for Planned Activities:</b></p> <ul style="list-style-type: none"> <li># of TWG and stakeholder trained on LEAP model</li> <li>Mitigation chapter documented</li> </ul> <p><b>Target for Indicator:</b></p> <ul style="list-style-type: none"> <li>5 TWG and/or stakeholders trained on LEAP model</li> <li>Document Mitigation analysis</li> </ul>	<p><b>ACTIVITY RESULT:</b></p> <ul style="list-style-type: none"> <li>LEAP Model Training for TWG and stakeholders</li> <li>Finalize Mitigation Chapter</li> </ul>	<p>x</p>	<p>x</p>				<p>MEIDECC</p> <p>GEF</p> <p>71300 Local Consultant 71400 Contractual Services (individual) 72100 Contractual Services (companies) 72200 Equipment &amp; Furniture</p> <p><b>SUB TOTAL</b></p> <p>31,767.23</p>	<p>3,558</p> <p>19,499.23</p> <p>6,000</p> <p>2,710</p>
<p><b>OUTCOME 2: VULNERABILITY &amp; ADAPTATION ASSESSMENTS</b></p> <p><b>2016 Indicators for Planned Activities:</b></p> <p>V&amp;A chapter established</p> <p>CCA Programme established</p> <p><b>Target for Indicator:</b></p> <p>Document V&amp;A chapter</p> <p>1 CCA Programs on V&amp;A</p>	<p><b>ACTIVITY RESULT:</b></p> <ul style="list-style-type: none"> <li>Finalize V&amp;A Chapter</li> <li>Climate Change Awareness Programs on V&amp;A</li> <li>Update &amp; validate V&amp;A data management system</li> <li>Identification and development of adaptation option;</li> </ul>	<p>x</p>	<p>x</p>				<p>MEIDECC</p> <p>GEF</p> <p>71200 International Consultant 71300 Local Consultant 71600 Travel 72100 Contractual Services (companies) 72500 Supplies</p> <p><b>SUB TOTAL</b></p> <p>50,728</p>	<p>5,876</p> <p>15,064</p> <p>5,000</p> <p>15,000</p> <p>9,788</p>
<p><b>PROJECT MANAGEMENT INCLUDING MONITORING AND EVALUATION</b></p> <p><b>2016 Indicators for Planned Activities:</b></p> <ul style="list-style-type: none"> <li>Endorsed Inception Report</li> </ul>	<p><b>ACTIVITY RESULT: Overall Project Management</b></p> <ul style="list-style-type: none"> <li>Project Management Unit operations</li> <li>Quarterly Reports – Narrative and Financials</li> <li>Financial audit</li> <li>Measurement of means of verification for project progress (M&amp;E tracking)</li> </ul>	<p>x</p>	<p>x</p>				<p>MEIDECC</p> <p>GEF</p> <p>71400 Contractual Services (individual)</p> <p>(Note: The costs are allocated to</p>	<p>38,998.46</p>



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<ul style="list-style-type: none"> <li>• 4 Quarterly reports approved</li> <li>• 100% project implementation achieved</li> </ul> <p><b>Target for indicator:</b></p> <ul style="list-style-type: none"> <li>• reception report</li> <li>• All quarterly reports submitted in a timely manner</li> <li>• All supporting documents on meetings, and field visits are available</li> <li>• Updated tracking tool on project progress</li> </ul>	<ul style="list-style-type: none"> <li>• tool to be developed to allow tracking of project implementation progress over the four quarters)</li> <li>• Monitoring meetings and field visits</li> </ul>	x	x	x	x		the following outcomes: National Circumstances, and Mitigation Analyses]] <b>SUB TOTAL</b>	(38,998.46)
<b>Total</b>								
<b>127,994.46</b>								

Project	Fund	2016 Allocation (US\$)
Tonga TNC	GEF	127,994.46

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**SIGNATURE PAGE**

For the Implementing Partner:

Ministry of Meteorology, Energy, Information, Disaster Management, Environment, Climate Change and Communications


Signature:   
 Name: Mr. Paula Puavaihi (M.B.U.)  
 Title: CEO, MEIDCO, Nuku'alofa, Tonga

For the United Nations Development Programme Pacific Office - Suva

Signature:   
 Name: Ms. Osnal Lubrani  
 Title: Resident Representative, UNDP Pacific Office, Suva

Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_

Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_

  
 R. Fels  
 12/02/16